



College Operating Procedures (COP)

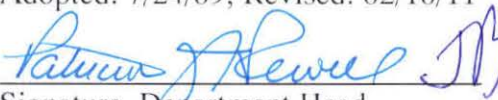
Procedure Title: Standards of Academic Progress
Procedure Number: 06-0604
Originating Department: Student Services

Specific Authority:

Board Policy n/a
Florida Statute n/a
Florida Administrative Code n/a

Procedure Actions: Adopted: 7/24/09; Revised: 02/10/11

Approved:


Signature, Department Head

2/10/11
Date

Purpose Statement: The purpose of maintaining Standards of Academic Progress is to assist Edison State in identifying and providing help to students who are having academic difficulties.

Guidelines:

The purpose of maintaining Standards of Academic Progress (SOAP) is to assist Edison State in identifying and providing help to students who are having academic difficulties. The intent of SOAP is to inform students that they are not making appropriate academic progress. Students are required to meet with an Academic Advising Specialist to discuss ways of improving their academic status.

Procedures:

Standards of Academic Progress

To complete degree and certificate program requirements, students are required to maintain a minimum cumulative grade point average (GPA) of "C" (2.0 on a 4.0 scale) or better. The Director of Advising or designee sends written notification to each student placed on Academic Suspension, Probation after Academic Suspension or Academic Dismissal.

1. **Good Academic Standing:** Students are considered in good academic standing if they maintain a 2.0 or higher cumulative GPA and earn credit in greater than 50 percent of the total credits attempted.
2. **Academic Warning:** Students are considered on academic warning if they have attempted 12 credit hours or less with a cumulative GPA less than 2.0, or have earned credit in only 50 percent of the total credits attempted. These students should see an Academic Advising Specialist prior to future registration. Academic warning limits a student's

- enrollment to twelve (12) credits in Fall, Spring and Summer, and six (6) credits in Summer A and B.
3. **Academic Probation:** Students whose cumulative GPA is below 2.0 are placed on academic probation. These students are required to see an Academic Advising Specialist to determine the best strategies to improve their academic progress. Academic Probation limits a student to nine (9) credits in the Fall, Spring and full Summer semesters and limits a student to three (3) credits in Summer A and B semesters. Students on academic probation are placed on suspension if they fail to achieve a 2.0 term GPA in the following semester. Students could jeopardize their financial aid eligibility, scholarship or veteran's benefits.
 4. **Academic Suspension:** Students who failed to achieve a 2.0 term GPA while on academic probation are suspended for one semester (e.g., Fall, Spring, Summer). Probationary status is posted on the student's record in Banner. Students may petition their suspension to continue their enrollment by completing an academic petition form obtained via the Office Advising or the Edison State College Web site. (Please see Petitions in the [Student Records](#) section for more information.) Students approved for continuation of enrollment through petition will be placed on Probation after Academic Suspension status. Students whose petitions are denied are suspended for one (1) semester.
 5. **Probation after Academic Suspension:** Students who reenter Edison State following academic suspension are required to work closely with an Academic Advising Specialist who helps the student develop an appropriate schedule of classes. Probation after Academic Suspension limits a student to nine credits in the Fall, Spring and full Summer semesters and limits a student to three credits in Summer A and B semesters. Students who fail to achieve a minimum 2.0 term GPA in their most recent semester are dismissed for one (1) full academic year.
 6. **Academic Dismissal:** Students who have been on probation after academic suspension and have failed to achieve a 2.0 term GPA are dismissed for one full academic year. Students may petition their dismissal to continue their enrollment by completing an academic petition form obtained via the Office of Advising or Edison State College web site. (Please see Petitions in the [Student Records](#) section for more information.) Students approved for continuation of enrollment through petition will be placed on Probation after Dismissal status. Students whose petitions are denied are dismissed for one (1) full academic year. At the end of the dismissal period, the student must petition for readmission.